

Chagrin Valley Dispatch Technical Advisory committee Meeting
Tuesday, May 13, 2014
9:30 am

Members Present:

Chief Chris Kostura	Orange Village PD
Chief Mike Rizzo	South Russell PD
Chief Tom Robinson	Gates Mills FD
Chief Dale Canter	Moreland Hills PD
Lt. Nick DiCicco	Chagrin Valley Dispatch

Others Present:

Cpl. D. Koran	Highland Hills PD
Lt. Amber Dacek	Chagrin Falls PD – representing Chief Brosius
Lt. Greg Minichello	Gates Mills PD – representing Chief Whitmer
Lt. John Patterson	Woodmere PD– representing Chief Mason
Lt. Larry Genova	Orange Village FD – representing Chief Wilson
Lisa Mariola	Chagrin Falls PD

Members NOT Present:

<i>Chief Ronald Whitmer (represented by Lt. Minichello)</i>	<i>Gates Mills PD</i>
Chief Frank Zupan	Chagrin Fire
<i>Chief James Brosius (represented by Lt. Dacek)</i>	<i>Chagrin Falls PD</i>
Chief Gabe Barone	Bentleyville PD
Chief David Maine	Hunting Valley PD
<i>Chief Bob Wilson (represented by Lt. Genova)</i>	<i>Orange Village FD</i>
Chief Johnny Brewington	Woodmere FD
<i>Chief Sheila Mason (represented by Lt. Patterson)</i>	<i>Woodmere PD</i>
<i>Chief Antonio Stitt (represented by Cpl. Koran)</i>	<i>Highland Hills PD</i>
Chief Timmons	Highland Hills FD
Chief Ronald Mosley	North Randall PD
Chief Marshall Shorts	North Randall FD

Meeting called to order at 9:38

Chief Zupan and Chief Maine were unavailable – Chief Kostura facilitated the meeting

Meeting was called to order at 9:34 am

Motion to approve minutes from March 11, 2014 meeting; motion to approve made by Lt. Minichello, seconded Chief Canter all were in favor

MARCS Radios

Recent Programming

- programmed all radios – they need to be reprogrammed again due to an error in the codeplug
- New 2-band for West communities is incorrect and needs to be corrected

Future Fee Structure

State grant to be offered by July of this year. Only available to Fire Department Radios. Guidelines are as follows:

- \$ 50,000 max request
 - Municipality has to have under 25,000 residents
 - Grant can be utilized to pay for users fees and/or to purchase additional radios.
- There will be an application process – Nick stated they would have applications out in May

In schools

- Chagrin Falls schools and CVD will be part of a marketing video for Motorola
- Policy Amber sent out will be in effect
- Amber spoke about training and the policy
 - Very basic training with the staff
 - Like a car radio with a large orange button
 - In main offices of each building
 - They were trained to hit the orange button and if able they should try and give some information – the mic is currently open for 30 seconds but we will make it longer
 - Box 1 and Box 2 will be dispatched
 - First responding officer can call off
- If they accidentally hit button
 - Say false alarm 3 times and call CVD to tell them and they will ask for the code

Programming Help (Technical Services Unit) – Chief Viland at VEG stated he would like to set up a Tech committee)

- Nick stated there are 5 people that we can send to the training at a cost of \$500 ea
- Chief Rizzo stated he would be willing to help during programming
- Lt. Minichello stated he would bring Mike as well
- B & C is charging \$25 per radio

New Members

- North Randall – as of May 1st
- VEG – North Randall would like to have VEG dispatched if needed and the VEG chiefs will decide the charge – must be decided by them soon just in case we get an active shooter in the building
 - o Chief Kostura told Nick to notify Chief Cannon to add this to the VEG agenda

Special Detail Billings

- DUI Check Points
 - SRAD detail – 4 hour blocks – it is now all the same date (this is in case there is a problem)
 - o Can we charge back for the overtime – just in case there is overtime
 - o Chief Kostura stated we will wait to see if there is a problem

Blossom Time – ERV

- Jaycees paid for officers in the park
- Would like to bill Jaycees for extra dispatchers
- Amber stated they will not use ERV this year so it should not be a problem

Employee Status

- 3 new p/t – they are doing very well
- We will be hiring 3 more p/t
- Effective Jan 1 would like to hire 2 additional f/t

New Dispatch Staffing Model

- East – 1 dispatcher
- West – 1 dispatcher
- Fire – 1 dispatcher 10 a to 10 p and Friday until 2am
- Will adjust accordingly

ISO Rating

- got a perfect score of 10
- Chief Zupan will do a press release

CodeRed

- Administrative items will be handled by each department
- Group training with live webinars for staff
- They offer guardian calling and will transfer all the information

Technology Update

- Active 911 App – up and running
- CAD to Firehouse – up and running
- SQL – Gates Mills & Chagrin will be up and running with read only access for all member agencies. They will access CAD data through their current RMS system.

- TV Monitor – Nick has reset the left side – let him know if you have any issues

Other Regional Dispatch Center Update

- Euclid is not moving forward as of last week. Safety Committee voted it down
- Beachwood is a go and will be fairly large
 - o Beachwood, SE, UH, Cleveland Hts, Pepper Pike
- Bedford, Bedford Ht, Maple Hts, Garfield Hts. – at a stand still
- Beachwood Partnership
 - o Will put servers at each location in case our servers crash
- CECOMS – will take on Sheriffs
 - o Nick trained them and it went well

Specialty Unit Activations – Chief Rizzo – South Russell

- Activated the SWAT team usage
- Need a # of permissions before they can be activated – will go back to VEG to find out how to send out the SWAT team
- Also a concern on how to dispatch them
- Cancellation of SWAT team was an issue as well - Chief Rizzo had an issue on how to cancel without getting SWAT members involved (the suspect was already in custody and SWAT was no longer needed)
- Box 1 would notify the chiefs
- Nick/Chief Rizzo asking for input
 - o Amber stated that box 1 was to get people fast
 - o Chief Rizzo would like to say “cancel” the swat team and have the authority to let dispatch cancel
 - o Chief Kostura stated he agrees that the SWAT team should be able to be called by the officer and he asked Chief Rizzo to contact Chief Cannon to put this on the agenda at the next VEG chiefs meeting
 - o Chief Jelenik and AIU had a problem as well

AFG Grant Update

- looks promising

Call Volume Update

- See attached sheet
- On track to double the call volume from last year

GPS Pucks

- Nick would like to ask the chiefs to mandate the pucks in every car – dispatch to know where the cars are at all times
- Nick stated he will pay for it out of his budget (Gates Mills, Highland Hills, North Randall, Hunting Valley)

2 Factor Authentication Schedule

- South Russell, North Randall and Highland Hills are already live with it. Remaining agencies to be scheduled and completed this month.

Mass Casualty Drill Review

- Had 14 mutual aid squads in and it was over 20 minutes early due to the tornado warning
- Chief Rizzo asked about the tornado warning siren and asked if we could extend the siren or reactivate when the storm get closer
 - o Nick stated your officers can call
 - o Dispatch center does not have weather alert
 - o Nick stated the calls from the officers are the best notifications – they should call dispatch
- Lisa stated that they had to watch tv to make sure the warning was still on
- County and adjacent will set off sirens – do it in 15 minute cycles and Chief G Robinson stated we should do a CodeRed as well (everything)
- CAD call and leave it open every 15 minutes

Woodmere – Lt. Patterson

- Problems with GPS mapping and BMV photos are not coming up
- Since he changed over to the new MDT's
- Nick will get together with Lt. Patterson to see what is going on

Chief Rizzo thanked Nick for all his help and for being there for anything they needed
Lt. Patterson echoed Chief Rizzo's sentiment and thanked Nick as well

Adjourned: 10:23 am